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19 April 2023

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **LICENSING SUB-COMMITTEE** will be held in the Council Chamber at these Offices on Wednesday 26 April 2023 at 10.00 am when the following business will be transacted.

Members of the public who require further information are asked to contact Democratic Services on (01304) 872305 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Chief Executive

Licensing Sub-Committee Membership:

T A Bond (Chairman)
D G Cronk
P D Jull

This Licensing Authority will only allow licensing decisions to be taken by a minimum of three Councillors. In the event of any Member being unable to attend, their place will be substituted by another Member taken from the membership of the Licensing Committee. Any such substitution will be declared at the beginning of the hearing.

AGENDA

1 **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointment of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

PROCEDURE FOR HEARING (Pages 5 - 7)

The procedure for the Hearing is attached.

- 4 **LICENSING ACT 2003 - APPLICATION FOR THE GRANT OF A PREMISES LICENCE IN RESPECT OF THE QUAYSIDE STREET KITCHEN, HIGHWAY MARINE, PILLORY GATE WHARF, 38 STRAND STREET, SANDWICH** (Pages 8 - 43)

The Sub-Committee is requested to determine the application.

The following papers are attached:

- (i) Licensing Manager's report
- (ii) Appendix A – Application and plan
- (iii) Appendix B – Map of the area
- (iv) Appendix C – Copy of representations
- (v) Appendix D – Copy of supporting email

The procedure to be followed by the Sub-Committee is attached to this agenda.

- 5 **LICENSING ACT 2003 - APPLICATION FOR THE GRANT OF A PREMISES LICENCE IN RESPECT OF CLIFFTOP CAFE, 111A OLD DOVER ROAD, CAPEL-LE-FERNE, FOLKESTONE** (Pages 44 - 92)

The Sub-Committee is requested to determine the application.

The following papers are attached:

- (i) Licensing Manager's report
- (ii) Appendix A – Application and plan
- (iii) Appendix B – Map of the area
- (iv) Appendix C – Copy of representations
- (v) Appendix D – Copy of supporting emails

The procedure to be followed by the Sub-Committee is attached to this agenda.

- 6 **LICENSING ACT 2003 - APPLICATION TO VARY A PREMISES LICENCE AT THE ELEPHANT AND HIND, 18-19 MARKET SQUARE, DOVER** (Pages 93 - 141)

The Sub-Committee is requested to determine the application.

The following papers are attached:

- (i) Licensing Manager's report
- (ii) Appendix A – Application to vary the premises licence
- (iii) Appendix B – Existing premises licence
- (iv) Appendix C – Map of the area
- (v) Appendix D – Email from Mr Richardson confirming amendments to Operating Schedule
- (vi) Representations

The procedure to be followed by the Sub-Committee is attached to this agenda.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is step free access via the Council Chamber entrance and an accessible toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- The procedures for meetings (hearings) of the Licensing Sub-Committee are as set out in the Licensing Act 2003 (Hearings) Regulations 2005 and these regulations do not require the full agenda papers to be published and made available on the website or copies provided at the meetings outside of the parties to the meeting itself. The Licensing Sub-Committee meetings are open to the public, unless in exceptional circumstances the Authority considers it in the public interest to exclude the press and public for all or part of a hearing.
- Agenda papers are published five clear working days before the meeting. Minutes are published as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
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